

**Privacy Notice – GDPR**

In accordance with General Data Protection Regulations (GDPR), Woven Nursery Enterprise Ltd. is required to obtain permission from parents/carers upon enrolment to gather and store personal information about your family and your child. We collect the following information:

* Child's name
* Child's date of birth
* Address
* Parental responsibility details
* Parents' contact information
* Emergency contact details
* Doctor's name and contact information
* Any medical details
* Allergies
* Any other relevant information

This information is stored securely online on Tapestry and will not be accessed or viewed by anyone other than Woven Nursery Enterprise Ltd. staff without parental permission. The only time we may need to share this information is with external agencies such as Ofsted, schools, and health visitors. Parent/carers permission may not be requested if doing so would be detrimental to a child's safety and well-being.

We store parent/carers mobile numbers on Tapestry and use a work mobile phone to make calls when needed. We will continue to use this method to contact you.

The collected information will be archived.